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DDA 84-0046/9
9 March 1984

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 9 March 1984

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

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b. Arrangements have been made by the Records Management Division, OIS, to have the Office of Data Processing inform the Office of Information Services of any future requests to automate a registry. This is to ensure that any future registry applications are approved by OIS/RMD. OIS has already been informed of a request by the Foreign Broadcast Information Service for an Interim Common-use Automated Registry System (CARS) package, and will be contacting FBIS on the matter.

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d. The Office of Data Processing presented a SAFE Status Briefing to the House Permanent Select Committee on Intelligence on 5 March 1984.

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25X1 e. The Comptroller has approved the Office of
25X1 Communications' request for \$2 million needed to accelerate the
delivery of [] cryptographic equipment beginning in March.

25X1 g. During the pay period ending on 3 March, []
25X1 Depot personnel expended almost 2,000 hours of overtime. A great
majority of this was due to special flights, movement of materiel
between the [] Depot and the [] Depot, and assistance
provided in moving Agency components to new offices over the past
weekend. This is the highest number of overtime hours worked in
several years.

25X1 k. A special Countering Terrorist Tactics Course was
conducted for [] officers 4-9 March.
A special driving and weapons familiarization course was
conducted for 16 Office of Security personnel on 28-29 February.

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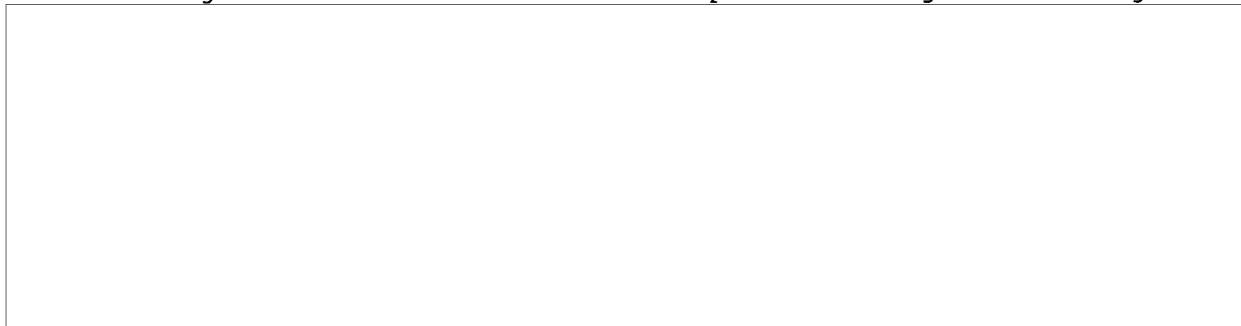
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1. A member of the Safety Staff met with representatives of the Headquarters Engineering Branch, OL, to discuss the Headquarters compound water distribution system analysis prepared by Smith, Hinchman, & Grylls Associates, Inc., (SH&G), the New Building architectural and engineering firm. The report indicates that the system is not able to supply the required water volume and pressure for fire protection. Additional testing may be performed to identify specific pipe sections that have significantly deteriorated.

3. Significant activities anticipated during the coming week:

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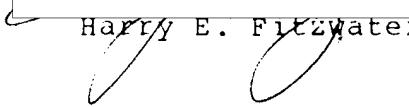


c. On Friday morning, 16 March, the DDA and ADDA will meet with representatives of the Office of Logistics and SH&G Associates, concerning renovations for the cafeterias.

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